

Cost Share Request

All cost share must be approved by the Associate Dean and/or Dean prior to proposal submission. To request approval for cost share on a proposal, please complete and submit this form to your Research Administrator.

Please attach a draft budget for the proposed project.

Definition of "cost share": Personnel effort that would be paid by the University over and above the amount of personnel effort to be paid with project funds.

Faculty PI Name: _____ Proposal Due Date: _____

Sponsor: _____ F&A Rate: _____ Required Cost Share: ___Yes ___ No

Name	Dates for Cost Share	% Effort Paid on Project	% Effort Requested for Cost Shared	Total Cost Requested for Cost Share	% Effort Approved for Cost Share	Total Cost Approved for Cost Share
Jane Doe	7/1/13-10/30/14	10%	5%	\$5,000		
Total Cost						

Faculty Signature

Date

Associate Dean/Dean Signature

Date

Dean

Date

Distribution: Faculty PI
 Research Administrator
 Associate Dean for Support Services
 Associate Dean for Academic Affairs