

**NRC Pre-Award Administration
FEDERAL PROPOSAL REVIEW Components**

Grant Component	Required for Internal Review (approximately 3 months prior to due date)	Required for External Review (approximately 2 months prior to due date)	Required for FINAL application package (2 weeks prior to due date)
Cover letter			X
Project Summary/Abstract	X	X	X
Project Narrative			X
Budget w/justification			X
Biosketch of Key Personnel	X	X	X
Equipment (if single item > \$5,000)			X (if applicable)
Facilities and Other Resources	X	X	X
Introduction (for resubmissions)	X (provide review summary also)	X (Provide review summary also)	X (Provide review summary also)
Specific Aims	X	X	X
Research Strategy A. Significance B. Innovation C. Approach	X	X	X
Data Safety & Monitoring Plan	X	X	X
Bibliography/References Cited	X	X	X
Protection of Human Subjects	X	X	X
Inclusion of Women & Minorities		X	X
Inclusion Enrollment Report		X	X
Inclusion of Children		X	X
Multiple PD/PI Leadership Plan	X (if applicable)	X (if applicable)	X (if applicable)
Consortium/Contractual Arrangements			X
Letters of Support		X (if available)	X
Resource Sharing Plan		X (if applicable)	X (if applicable)
Authentication of Key Biological and/or Chemical Resources	X (if applicable)	X (if applicable)	X (if applicable)
Appendix	X	X	X
Assignment Request Form (If applicable)			X