

**College of Nursing
Center for Nursing Research, Scholarship and Innovation
Visiting Professor Work Request form**

Date:
Requestor:
Specific details of Assignment:
Grant account (if applicable):
Expected amount of time to complete:
Due date (must include a minimum of 3 working days)

If requestor for service is a doctoral student, please indicate name and approval of Major Professor

Signature of Major Professor

Date

Office hours will be posted and ask that you set up a time in advance of office hours for assistance. Only office hours are to be utilized.

Primary responsibilities include: 1) grant development/preparation related projects; 2) statistical analysis; and 3) manuscript development/preparation.

**PLEASE SUBMIT THE WORK REQUEST FORM TO:
Kelly Bourne, Research Administrator**

PLEASE SUBMIT THE WORK REQUEST FORM TO: Kelly Bourne ONE WEEK before the Visiting Professor services are needed.. The Associate Dean for Research will review the requests and assign the Visiting Professor assignments as appropriate.