

AO and TBSN Compliance Table

Compliance Measure	Reporting Entity	Comments
Immunizations	University Physician's Office (do not send to the College of Nursing)	Link to Instruction for Completing the Healthcare Student Immunization Record: http://uphys.msu.edu/files/attachment/15/original/StudentImmuneForm2012CCC.pdf Link to view your Completed Healthcare Student Immunization Record: http://uphysapps.msu.edu/ General UPhys e-mail: uphys@msu.edu
ACE-MAPP		ACE-MAPP (ACE Matching and Placement Program) is a compliance database and an online learning system that is utilized to process clinical placement requirements for students. TBSN students will be added before their second semester and AO students prior to starting the program.
Bloodborne Pathogen, HIPAA, and OSHA Training	ACE-MAPP	These three training courses will be available through ACEMAPP and must be renewed annually. The Office of Student Affairs will retrieve training records and submit them to the University Physicians database.
Basic Life Support	Student Affairs (Robert Crawley)	BLS requirements must be either the AHA's HealthCare Provider (BLS Provider) or Professional Rescuer certifications. Certifications can be for either 1 or 2 years. Please provide a copy or clear photo of your certification and send to Robert Crawley: crawleyr@msu.edu
Proof of Health Insurance	Student Affairs	Scan or take a clear picture of your insurance card and e-mail to Robert Crawley: crawleyr@msu.edu
Criminal Background Check, Fingerprinting, and Drug Screen	CastleBranch (888-723-4263)	Background Check, Drug Screen, and Fingerprints are processed through CastleBranch . Results are sent to the College of Nursing and will be kept confidential. The Director will review results and cross reference with information disclosed at the time of application. *A Copy of your signed fingerprint form must also be sent to CoN.
DHS Central Registry Clearance	Student Affairs	The Clearance Request form is available here . The form needs a live signature in order to be processed by the Department of Human Services. Please print out the form, and then either scan it or take a clear photo of the form and your driver's license and email to Robert Crawley: crawleyr@msu.edu