PRACTICUM I: PRIMARY CARE FOR FAMILY
NUR 822 Sections 741 and 747
6 Credits
Hybrid Class
Fall 2014

Catalog Course Description: Integration of assessment and applied theory in primary care management of clients across the life span. Collaborative model of primary care practice. Health promotion, health maintenance management, and risk reduction strategies for individuals within the context of family. Single acute condition focus. Problem-oriented format for organizing client data.

Additional Course Description: NUR 822 focuses on the integration of assessment, the nursing process and applied theory in primary care management of clients across the lifespan. This course will assist the APN student with integration and application of assessment and management skills utilizing a collaborative model of primary care practice. Relevant conceptual and theoretical frameworks in the primary care management of families and individuals within the family are threaded throughout all class discussions.

Emphasis is on developing skills in health promotion, health maintenance, risk reduction strategies, management of common single acute conditions and understanding the basic health care needs across the lifespan. The student will become increasingly independent in his/her clinical decision-making skills and ability to manage client health concerns in a practice setting. Documentation will be completed in the problem oriented format to facilitate organization of the client data.

Course Objectives: At the end of this course, students will:

1. Develop and implement evidence based plans for addressing health promotion/disease prevention, illness detection, and single acute illness needs of patients across the age continuum.
3. Apply ethically sound and culturally competent solutions to complex issues impacting individuals and populations.
4. Advocate for the role of the nurse practitioner to promote equity and access to high quality care for all populations.
5. Analyze the implication of health policy and organizational systems/practices on safety, quality and equity in the delivery of care.

Prerequisites: NUR 815 and NUR 821

Co-requisites: None
**Professional Standards & Guidelines:** The curriculum is guided by the following documents:


**Faculty:** Mary Jane Cook, MSN, FNP-BC  
*Contact Information:* A209 Life Sciences, 517-432-8359; maryjane.cook@hc.msu.edu  
*Office Hours:* Tuesday – 1:00 to 3:00 p.m. please call or e-mail to arrange  
*Note:* Times can be arranged to accommodate student schedules.

**Faculty:** Denise Soltow Hershey, PhD, RN, FNP-BC  
*Contact Information:* denise.hershey@hc.msu.edu  
*Office Hours:* please call or e-mail to arrange  
*Note:* Times can be arranged to accommodate student schedules.

**Faculty:** Kara Schrader, MSN, RN, FNP-C  
*Contact Information:* kara.schrader@hc.msu.edu  
*Office hours:* please call or e-mail to arrange  
*Note:* Times can be arranged to accommodate student schedules.

**Faculty:** Patrick Hawkins, DNP, RN, ANP  
*Contact Information:* patrick.hawkins@hc.msu.edu  
*Office hours:* please call or email to arrange  
*Note:* Times can be arranged to accommodate student schedules

**Faculty:** Kelli Isrealson-Brown, MSN, RN, ANP-BC  
*Contact Information:* israelson@msu.edu  
*Office Hours:* Wednesday – 10:00 a.m. to 12:00 p.m.  
*Note:* Times can be arranged to accommodate student schedules.

**Faculty:** Alice Mwanda, MSN, FNP-BC  
*Contact Information:* alice.mwanda@hc.msu.edu  
*Office Hours:* please call or e-mail to arrange  
*Note:* Times can be arranged to accommodate student schedules

1. **Instruction:**
   a. **Methodology:** Overview: As adult learners, it is expected that students will do relevant reading and study prior to clinical and clinical conference on topic areas identified. Faculty directed readings and web links will be provided for specific content areas when needed. It is expected that students will search the literature and suggest/share relevant findings with faculty and classmates. Case presentations, peer review, and other methods determined by the faculty will be the basis for this guided cooperative discussion. Faculty will provide additional activities to individual students as needed in order to assist in student competency development. Guidelines for class interactions and specific methodology are located on D2L, Course Information.

There are a number of different learning modalities in this course including clinical practicum, clinical conferences (on-campus, online), discussion, scholarly project and a learning assessment center experience.
b. Required Texts:


Students will be expected to use texts from previous courses including 807, 820/835, 805, 809, 807, 821/836

c. Required Resources, References, Supplies:

**Academic Electronic Health Record**

*Neehr Perfect Academic Electronic Health Record*: Neehr Perfect will be used in NUR 822/832. If you have not previously accessed Neehr Perfect, please contact the course coordinator for information. There is a 24/7 helpline for Neehr Perfect at 877-907-2186

If you have previously had an account in Neehr Perfect:

a. When you log-in after your current subscription expires, they will be prompted to purchase a subscription.

b. You will get to select from any of our 6 subscription options and can purchase via credit card (or bank account)

c. After purchase, you can proceed with full access to Neehr Perfect just where you last left off.

d. If you have forgotten your username/password, there is a link on the website to reset by entering your email address.

**MSU Technology Assistance**

D2L Help Line
1.800.500.1554 (24 hrs, 7 days/week)
517.355.2345 (24 hrs, 7 days/week)
Always check with the Technology Help Line first!

2. Evaluation: Learning Assessments and Grading:

a. The course is graded as either **Pass or Fail**. In order to **Pass** the course, the student must pass the clinical component, the LAC competency evaluation, complete all TYPHON data entry and successfully complete the scholarly project assignment for the semester.

b. The student must achieve 80% or higher on the clinical evaluation by the end of the semester. Failure to meet 80% will constitute a failing grade and the student will not be allowed to continue on to the next clinical practicum. The MSN student handbook discusses the procedures in the event of a failure of a course.

c. Students must pass the LAC competency evaluation at 80% in order to pass the course.

d. Satisfactory completion of the scholarly project assignment with a score of at least 80% on the rubric is required in order to pass the course. Deadlines for submission of the draft and final versions of the assignment for the semester are listed in the course calendar. It is expected that all students will meet the deadlines. An extension will only be granted with extenuating circumstances and must be approved by the clinical instructor and course coordinator. It is anticipated that faculty will provide a grade and feedback in approximately 2 weeks following submission.
e. Students will not be provided with an end of semester grade until the activity log, completed self-evaluations, documentation of clinical hours and complete TYPHON data have been turned into the clinical faculty. If the information is not completed by the end of finals week, a failing grade will be recorded. If data are not complete at midterm, a midterm progress note will be completed by faculty indicating that the student is not passing at midterm.

3. Clinical Evaluation:

a. The clinical evaluation of student performance is based on the NONPF competencies. A copy of the competencies and the clinical evaluation will be posted in D2L and reviewed with students during orientation. Evaluation is based on MSU faculty observation of student performance, preceptor observation of performance, clinical conferences, online discussion and documentation.

b. At midterm, students will meet with their campus faculty to discuss their progress towards meeting objectives and competencies. The student should submit a completed self-evaluation one week prior to midterm and provide rationale for rankings. It is expected that at midterm, most competencies will not be met since they reflect end of semester behaviors. Faculty and the student will discuss strategies for meeting the behaviors during the second half of the semester. In addition, the caseload data (Typhon) and clinical activity log will be reviewed at midterm to see if the appropriate patient population is being managed by the student. Options for obtaining appropriate patients will be discussed.

c. If the clinical instructor is concerned that the student is not making adequate progress towards meeting the competencies, a midterm report will be completed and sent to OSSS. The student will be responsible for development of a plan for improvement.

d. At end of semester, the student will complete a final self-evaluation including rationale for rankings. This should be submitted prior to the evaluation time (to be determined by the faculty and student). The student must have 80% or more of the competencies met by the end of the semester in order to receive a Pass in the course.

e. Students are strongly encouraged to use the evaluation form weekly and insert clinical cases that can serve as examples of work towards meeting individual competencies. This will make the midterm and end of term evaluations must easier to complete.

4. Course Grading Scale:
The course is graded as either Pass or No – Grade. In order to Pass the course, the student must achieve a grade of 80% or higher on assignments as described above in order to pass the course. Failure to meet 80% will constitute a failing grade and the student will not be allowed to continue on to the next clinical practicum. The MSN student handbook discusses the procedures in the event of a failure of a course.

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<tr>
<th>%</th>
<th>GRADE</th>
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<td>93 – 87</td>
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<td>86 – 80</td>
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<td>79 – 75</td>
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<td>74 – 70</td>
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<td>69 – 65</td>
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<td>64 – 60</td>
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<td>Below 60</td>
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(Minimum passing grade)
5. Clinical practicum

a. All students participate in **clinical for 14 weeks** at designated agencies for a **minimum total of 224 clinical hours** by the end of the semester. Generally, students will have 16 hours a week though this may vary according to clinical sites and preceptors. The agency experience is guided by the clinical preceptor at that agency in consultation with the MSU faculty. Preceptors will be oriented to the student clinical experience and will participate in providing input to the student’s clinical evaluation. **Students are not to switch or alter clinical sites/preceptors on their own. Any changes must first be discussed with the clinical instructor and then managed through the Office of Clinical Placements.**

b. Expectations:
   - Students must spend at least one day prior to the beginning of the semester, orienting to each clinical facility. It is expected that this experience will help the student to start the semester positively and prepared.
   - Students are not to start clinical rotations until classes officially are in session (see the course calendar) and the first class session is held unless previous arrangements are made.
   - Clinical should be completed by the end of **WEEK 15** prior to final’s week. If there is a need for makeup hours, the student should arrange this with his/her clinical faculty as well as preceptor.
   - Students will provide direct services to clients and their families concerning well care, health maintenance and promotion, level of function and management of single acute illness.
   - Students are responsible for increasing independence in collecting and determining:
     - Client history and physical examination
     - Nursing and medical diagnoses
     - Management plan including nursing and medical interventions
   - Documentation will be completed on every client encounter. Ideally, documentation should be done directly into the patient record. Arrangements for handwritten documentation will be made for those sites where direct documentation into the patient record is not possible.
   - The student will begin to generate outcome criteria for each management plan and form a master problem list and up to date medication list. All documentation will include:
     - Subjective data
     - Objective data
     - Assessment data
       - Medical diagnoses
       - Nursing diagnoses (only those appropriate and that truly represent non-medical)
     - Management Plan
       - Diagnostic studies (lab, special studies, radiographic, etc)
       - Non-pharmacologic interventions (education, counseling)
       - Pharmacologic interventions
       - Patient teaching
       - Expected measurable outcomes that relate to medical & nursing diagnosis
       - Referral
       - Follow-up
   - It is expected that students will adhere to HIPAA Guidelines. In addition, students should follow these procedures:
• All patient identifying information must be blocked out in black prior to copying or distributing to faculty or classmates. Instead of copying patient information from the chart (i.e., lab sheets, procedure records, referral letters), it is expected that you will transcribe pertinent information from the medical records and include in your documentation.

• In the unlikely event that the student or faculty identifies a real or potential problem with the clinical site being an appropriate learning environment for the student, they should meet immediately to determine options. If there is no choice, the student may be placed in an alternative site. Under no circumstances should the student switch preceptors or clinical sites without prior approval from the instructor and course coordinator. In addition, appropriate forms (e.g., letter of intent) must be signed. Failure to adhere to appropriate procedures may be deemed unprofessional behavior.

• **Site visits:** Faculty will make a site visit to observe student/patient and student/preceptor interaction as well as evaluate the appropriateness of the clinical site for learning. This site visit will also allow the preceptor to discuss student performance. Students will assist in setting up the site visit with the preceptor and assigned faculty visitor. If possible, site visits will be done by midterm. Due to scheduling challenges, the student may need to switch days for the visit although every effort is made to not disrupt the normal schedule. Additional site visits may be arranged if necessary.

• When not on site, MSU instructors are available for consultation, assistance and evaluation. You will be provided with contact information by your clinical instructor at orientation.

If at any time a student is deemed clinically unsafe or unethical in behavior by preceptor or faculty, the student will be reported to the appropriate college administrator and action will be taken per policy as written in the MSN handbook.

c. **Documentation of clinical experience/hours:**

• Students are expected to provide their clinical instructor with a total of 9 expanded documentation write-ups (see calendar for dates). Guidelines for documentation as well as guidelines for the type of patient encounters/diagnoses will be available online. Individual clinical faculty may also have additional requirements for the expanded write-up which will be made available at orientation. Feedback will be provided to the student by the faculty. Additional documentation may be required by the faculty depending on student performance.

• A **weekly activity log** must be completed on Typhon. In addition, a log of hours for each preceptor must be maintained. Total clinical hours with each preceptor must be turned in at midterm and end of term. The preceptor will be responsible for signing off on the form when the student has successfully completed the required task. At midterm, the clinical faculty and student will review Typhon entries and determine where there may be deficiencies.

• Following **each clinic day**, students will be expected to record all of their patient encounters into the Typhon system.
  • Specifics of the types of data needed for entry into the Typhon system will be provided at orientation.
  • This system can be accessed through the internet. To login to the Typhon Group Student Tracking System, go to: [http://www.typhongroup.net/np/data/login.asp?facility=7151](http://www.typhongroup.net/np/data/login.asp?facility=7151)
  o Students are required to collect and record data on every client seen. Data logs will be reviewed weekly, during midterm and final evaluation meetings with clinical instructor. Data should be kept up to date **weekly**. Failure to have data completed by the midterm exam will result in a midterm progress report indicating that the student is not passing. A final grade will not be provided until all data on Typhon have been completed.

d. **Clinical conferences:**
Clinical conference is an integral part of the learning experience. The sharing of cases is an excellent way to enhance learning, develop excellent communication skills and provide an opportunity for peer review.

There are two forms for clinical conference: on campus and online. Guidelines for case presentations and discussion participation will be provided on D2L and will be reviewed at orientation. Students will be responsible for posting cases online and active participation in clinical discussions.

Students will be expected to provide rationale for decision making. APA format is required for all references and citations.

****All communication devices are to be turned off during the entire clinical conference meeting time. Students are provided time for a break during on campus clinical evaluations so you may respond to messages at that time. If you need to be reached for an emergency, you may give the College of Nursing main office number and emergency messages will be forwarded to you by support staff. 1-800-605-6424.

Attendance at on campus and web assisted clinical conferences is required.

6. Online discussion:
   a. The D2L platform will be used for online discussion. In addition to the formal online discussion associated with case presentation (discussed under clinical conference), there will be discussion forums available for more general questions/comments re the course and clinical experience. Faculty will be monitoring the discussion rooms. However, faculty is not available 24/7. It is expected that faculty will respond within 2-3 days during the week. It is not expected that faculty will be online during weekends/holidays.
   b. If there is a technical problem with D2L, the student should contact the HELP line 1-800-500-1554. This is available 24 hours a day.
   c. If there is a need to contact faculty on an emergent basis, the student should call the faculty number provided.
   d. Students are encouraged to check the D2L site at least twice a week as well as check MSU mail. The student may forward his/her MSU mail address to a preferred address. All D2L mail goes through the MSU mail system.

7. Scholarly project:
   a. Scholarly project work will continue. The focus for this semester is on development of the methodology section and further refinement of earlier sections. The clinical faculty will be responsible for providing feedback. Discussion of components of the scholarly project will be included in each on campus clinical conference.
   b. **Turnitin/Originality Checker Statement:** Consistent with MSU’s efforts to enhance student learning, foster honesty, and maintain integrity in our academic processes, instructors may use a tool called Turnitin (known as Originality Checker in D2L) to compare a student's work with multiple sources. The tool compares each student's work with an extensive database of prior publications and papers, providing links to possible matches and a “similarity score.” The tool does not determine whether plagiarism has occurred or not. Instead, the instructor must make a complete assessment and judge the originality of the student's work. All submissions to this course may be checked using this tool.

Students should submit papers to Turnitin/Originality Checker Dropboxes without identifying information included in the paper (e.g. name or student number), the system will automatically show this info to faculty in your course when viewing the submission, but the information will not be retained by Turnitin/Originality Checker.

Specific directions for a use of the Originality Checker product in the course are provided in the online course under the scholarly project content area.
c. A rubric for grading the scholarly assignment will be provided at orientation and available online. The student must successfully complete the assignment in order to continue on to the next semester.

d. By the first Thursday of the semester, each student should provide the clinical instructor with the most recent draft of his/her project. The draft should include the instructor comments from NUR 821/836.

8. Learning Assessment Center (LAC) Experience

a. Students will have one LAC this semester. The experience will allow students to demonstrate competency in providing care to selected patients consistent with course objectives and NONPF competencies. All students will participate in the experience as scheduled in November. Times will be assigned by the LAC staff and provided to students.

b. Specific instructions and guidelines for evaluation will be provided in clinical conference by midterm.

Course Policies:

Absences: If the student becomes ill during the semester, it is her/his responsibility to notify her/his clinical preceptor, the clinical agency and your clinical instructor on the day of missed clinical. All missed clinical days must be made up prior to the final week of classes. Arrangements for make-up days are to be made with the clinical preceptor and clinical instructor. Attendance at on campus and technology assisted clinical conferences is required.

University & College Policies:

The College of Nursing expects that students will demonstrate professional behavior in all situations. Specific expectations for clinical and other professional venues can be found in the appropriate handbook. You are responsible for reviewing and acting in accordance with the policies and procedures found in the following sources, including the following topics: Professionalism, Academic Integrity, Accommodations for Students with Disabilities, Disruptive Behavior, Attendance, Compliance, and Progression.

- CON MSN Student Handbook: [http://nursing.msu.edu/MSN%20Programs/Handbooks/default.htm](http://nursing.msu.edu/MSN%20Programs/Handbooks/default.htm)
- Information for MSU Students: [http://www.msu.edu/current/index.html](http://www.msu.edu/current/index.html)
- Academic Programs: [http://www.reg.msu.edu/AcademicPrograms](http://www.reg.msu.edu/AcademicPrograms)

Policies:

Academic Integrity: Article 2.3.3 of the Academic Freedom Report states that "The student shares with the faculty the responsibility for maintaining the integrity of scholarship, grades, and professional standards." In addition, the (insert name of unit offering course) adheres to the policies on academic honesty as specified in General Student Regulations 1.0, Protection of Scholarship and Grades; the all-University Policy on Integrity of Scholarship and Grades; and Ordinance 17.00, Examinations. (See Spartan Life: Student Handbook and Resource Guide and/or the MSU Web site: www.msu.edu.)

Therefore, unless authorized by your instructor, you are expected to complete all course assignments, including homework, lab work, quizzes, tests and exams, without assistance from any source. You are expected to develop original work for this course; therefore, you may not submit course work you completed for another course to satisfy the requirements for this course. Also, you are not authorized to use the www.allmsu.com Web site to complete any course work in (insert course number here). Students who violate MSU rules may receive a penalty grade, including—but not limited to—a failing grade on the assignment or in the course. Contact your instructor if you are unsure about the appropriateness of your course work. (See also [http://www.msu.edu/unit/ombud/honestylinks.html](http://www.msu.edu/unit/ombud/honestylinks.html))

Accommodations for Students with Disabilities: Students with disabilities should contact the Resource Center for Persons with Disabilities to establish reasonable accommodations. For an
appointment with a disability specialist, call 353-9642 (voice), 355-1293 (TTY), or visit MyProfile.rcpd.msu.edu.

**Disruptive Behavior:** Article 2.3.5 of the Academic Freedom Report (AFR) for students at Michigan State University states: "The student's behavior in the classroom shall be conducive to the teaching and learning process for all concerned." Article 2.3.10 of the AFR states that "The student has a right to scholarly relationships with faculty based on mutual trust and civility." General Student Regulation 5.02 states: "No student shall . . . interfere with the functions and services of the University (for example, but not limited to, classes . . .) such that the function or service is obstructed or disrupted. Students whose conduct adversely affects the learning environment in this classroom may be subject to disciplinary action through the Student Faculty Judiciary process.

**Attendance:** Students whose names do not appear on the official class list for this course may not attend this class. Students who fail to attend the first four class sessions or class by the fifth day of the semester, whichever occurs first, may be dropped from the course.

**Course Calendar:** See next page.
<table>
<thead>
<tr>
<th>Week</th>
<th>Dates</th>
<th>Conference</th>
<th>Clinical practicum</th>
<th>Clinical Assignment</th>
<th>Scholarly Project</th>
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<tbody>
<tr>
<td>1</td>
<td>8/27-8/30</td>
<td>On Campus, 8/28 On Campus, 8/28</td>
<td>Orient only. May begin clinical only after 8/28/2014</td>
<td>• Review syllabi, clinical evaluation form,</td>
<td>Submit revised 821/36 scholarly project paper with instructor comments and grading rubric to new clinical faculty by 8/28</td>
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<td>1-1:30pm (all) A131 Course Introduction Scholarly Project, Behavior Change Project</td>
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<td>• Billing and coding reading</td>
<td>In conference, share update of project.</td>
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<td>1:30-2:30pm (all) Billing/Coding</td>
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<td>• Begin looking for patient for behavior change project</td>
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<td>2:45-4:30pm clinical groups, small rooms</td>
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<td>• View narrated PowerPoint about organizational change models</td>
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<td><strong>LOI must be signed and contracts complete before starting clinical practice</strong></td>
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<td>2</td>
<td>8/31-9/6</td>
<td>Online Time variable</td>
<td>Begin 16hrs/wk  No clinic on Monday 9/1**</td>
<td>• Online discussion of billing and coding practice, personal goals for the semester (see agenda for details)</td>
<td>Work on revisions and begin work on methods (plan)</td>
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<td>3</td>
<td>9/7-9/13</td>
<td>Online Time variable</td>
<td>16 hours</td>
<td>• Clinical Documentation #1 (pt from week 2 clinical) due (clinical instructor will give you due date)</td>
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<td>• Case presentation if assigned</td>
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<td>• All post medication analysis</td>
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<td>• Participate in online discussion</td>
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<td>4</td>
<td>9/14-9/20</td>
<td>On Campus, 9/18 On Campus, 9/18</td>
<td>16 hours</td>
<td>• Behavior change assignment #1 due (deadline same as clinical documentation set by clinical faculty)</td>
<td>Work on methods, finalize revisions to earlier sections as needed</td>
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<td>12-1p (all) A131 Brown Bag: Family and Aging Theory</td>
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<td>• Presentation of behavior change patient in clinical conference</td>
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<td>1-4:30p clinical conference, small rooms</td>
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<td>• Peer review activity for scholarly project</td>
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<tr>
<td>Week</td>
<td>Dates</td>
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<td>5</td>
<td>9/21-9/27</td>
<td>Online</td>
<td>Time variable</td>
<td>16 hours</td>
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<td>• Participate in case discussions from clinical practice</td>
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<td>• Clinical Documentation #2 due</td>
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<td>• Case presentation if assigned</td>
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<td>• Participate in online discussion</td>
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<td>• All post medication analysis</td>
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<td>Outline/draft #1 of methodology section due 9/27, 11:30pm to clinical faculty dropbox</td>
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<td>6</td>
<td>9/28-10/4</td>
<td>Advocacy Day—Wednesday, October 1</td>
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<td>• No documentation due</td>
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<td>• Reading assignment related to NP practice issues.</td>
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<td>• Advocacy Day participation</td>
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<td>7</td>
<td>10/5-10/11</td>
<td>Online</td>
<td>Time variable</td>
<td>16 hours</td>
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<td>• Clinical Documentation #3 due</td>
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<td>• Reading and Neehr Perfect assignment on quality and safety in primary care</td>
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<td>• Online discussion – Informatics in quality and safety (see agenda for details)</td>
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<td>• Participate in online discussion</td>
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<td>8</td>
<td>10/12-10/18</td>
<td>Online</td>
<td>Time variable</td>
<td>16 hours</td>
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<td>• Clinical documentation #4</td>
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<td>• Midterm clinical evaluation due Thursday, October 16 before 11:30pm</td>
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<td>Continue working on scholarly project</td>
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<td>9</td>
<td>10/19-10/25</td>
<td>On Campus 10/23</td>
<td>16 hours</td>
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<td>• Case presentations</td>
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<td>• Scholarly project peer review</td>
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<td>Draft of methodology due to clinical instructor by 10/25, 11:30pm.</td>
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<td>Instructor may require full draft of methods to be submitted</td>
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<td>Date Range</td>
<td>Location</td>
<td>Hours</td>
<td>Activities</td>
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| 10 | 10/26-11/1 | Online   | 16    | - Behavior change assignment #2 due  
- Online discussion—Each student presents update on behavior change patient  
- Participate in online discussion |
| 11 | 11/2-11/8  | Online   | 16    | - Documentation #4 due  
- Case presentation if assigned  
- Participate in online discussion  
- All post medication analysis  
Continue work on methods (plan) |
| 12 | 11/9-11/15 | On campus 2-12 LAC (individual time to be assigned)  
12:15-1, A131 Brown Bag: Topic TBA  
1-4p clinical conference, small rooms. | 16    | - Clinical documentation #5 due  
- Case presentations  
- Peer review activity for scholarly project  
Discussion of next steps for project |
| 13 | 11/16-11/22 | Online   | 16    | - Clinical documentation #6  
- Reading assignment for discussion  
- Discussion topic: Employment as an NP  
- Participate in online discussion  
Final paper for this semester due in faculty dropbox by Saturday, November 22, 11:30p. |
| 14 | 11/23-11/29 | Thanksgiving week  
No conference | 16    | - No documentation  
- Work on final evaluation, Typhon data summary, and |
|   | 11/30-12/6 | Online | 16 hours | evaluation of goals for the semester  
- Work on behavior change assignment #3  
- Behavior change assignment #3 due  
- Online discussion—Each student presents update on behavior change patient  
- Final clinical evaluation due to faculty dropbox December 4, 2014, 11:30p  
- Make sure preceptor has completed your evaluation  
- Complete evaluation of preceptor, site, course, and clinical instructor.  
|   | 12/12     | On campus | NONE | Discussion—interviewing for an NP job  
- Peer critique of resume  
- Peer mock interview  
- Present scholarly project  
- Final evaluation with clinical instructor  
| Revised 7/26/2013  
*all dates are Thursdays. For online weeks, you do not need to be online during any particular day or time. Your instructor will give you due dates for documentation and behavior change assignments.  
**may need to arrange with preceptor and faculty to make up hours due to holidays. You may NOT be in clinical for University holidays (Labor Day and Thanksgiving Thursday/Friday). There may be some weeks that you do schedule more clinical hours than others to account for preceptor absences.  
+ the instructor may require additional documentation as needed to allow the student to demonstrate competency