Course Description: Aging and health from an individual, family, societal, and systems perspective. Impact of the Baby Boomer generation, consumer choice, and growing diversity in care options and health care management.

Additional Description: Major aging concepts and issues in the US are explored as well as controversies in aging health care, socioeconomic trends, and the life course. A variety of global aging issues, trends, and future predictions are also addressed.

Course Objectives: At the end of this course, students will be able to:

1. Analyze the potential effects of normative transitions associated with aging on the health and adaptation of aged persons within their cultural, ethnic, spiritual, and physical environments.

2. Discuss aging change processes through theory application to determine impact of change on function, adaptation, and interactions.

3. Examine multivariate issues that impact the health and well-being of older adults.

4. Recognize the heightened need for coordination of transitional care between health care professionals, systems/organizations, and community resources.

5. Describe the financial systems and resources across the continuum of aging care.

Prerequisites: None

Co-requisites: None

Professional Standards & Guidelines: The curriculum is guided by the following documents:


**Faculty:** Linda Keilman, DNP, GNP-BC  
Assistant Professor, HP  
Gerontological Nurse Practitioner  
517/355-3365 or Toll Free #: 1/800/605-6424  
1355 Bogue Street  
A126 Life Sciences Building  
East Lansing, MI 48824  
keilman@msu.edu  

**Office Hours: Thursday 0800 - 1200**

**Required Textbooks:**


**Required Resources, References, Supplies:**

MSU Distance Learning Services (DLS) Help Line/Desk  
1.800.500.1554 (toll free; 24 hour, 7 days/week; North America and Hawaii)  
517.355.2345 (24 hours, 7 days/week)  
www.d2l.msu.edu

*Always check with the Help Desk first!*

**Technology Requirements:**

• Current internet browser support:

<table>
<thead>
<tr>
<th>Desktop Browser</th>
<th>Supported Browser Version(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Internet Explorer</td>
<td>10, 11</td>
</tr>
<tr>
<td>Firefox</td>
<td>Latest</td>
</tr>
<tr>
<td>Chrome</td>
<td>Latest</td>
</tr>
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<td>Safari</td>
<td>5.1, 6.0</td>
</tr>
</tbody>
</table>

• Current tablet and mobile support:

<table>
<thead>
<tr>
<th>Device</th>
<th>Operating System</th>
<th>Browser</th>
<th>Supported Browser Version(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Android</td>
<td>Android 4</td>
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<td>Latest</td>
</tr>
<tr>
<td>Apple</td>
<td>iOS 6, 7, 8</td>
<td>Safari</td>
<td>Latest</td>
</tr>
<tr>
<td>Microsoft Surface</td>
<td>Windows 8</td>
<td>Internet Explorer</td>
<td>11</td>
</tr>
<tr>
<td>Blackberry (mobile only)</td>
<td>Blackberry 7, 10</td>
<td>Blackberry</td>
<td>Latest</td>
</tr>
</tbody>
</table>
• Desk or laptop computer with at least 256 MB
• High speed internet connection (DSL or cable)
• Microsoft Office
• Anti-virus software (that is kept updated)
• For further information related to system technology, please see http://help.d2l.msu.edu/creating-courses/getting-started/technical-requirements

The MSU Computer Store offers special computer hardware and software pricing for students http://cstore.msu.edu

Learning Methodologies:

• NUR 838 is an asynchronous on-line course based on the system, Desire 2 Learn (D2L), and is available at https://d2l.msu.edu
  ▪ For direct access to the course, students are required to use their MSU Net ID and password
• A variety of adult learning theories, principles, and practices are utilized in the course
  o As adult learners, it is expected that students will do relevant reading and study for the identified weekly modules/topics
  o As adult learners, it is important that students read the rubrics in order to determine how course work is analyzed and evaluated (found in D2L folder: Course Activities Information)
• It is important to be able to follow course directions and guidelines:
  o Formatting is specific and required
  o Read the instructions for all activities prior to beginning the activity
• On the first day of class it is important to understand that everyone starts with a 0.0 in all courses. You are provided with the materials and guidelines to achieve passing the course; it is up to the individual to determine how they are going to reach the desired overall score/grade.
  o Motivation and attitude determines, directs, and sustains what the student will learn. Motivation plays a critical role in guiding the direction, intensity, persistence, and quality of learning behaviors and course engagement that occurs.
  o The ability to follow directions demonstrates the skill of precision and being informed related to critical thinking and decision-making skills.
• NUR 838 is not based on a self-paced learning model
• Students in this course are expected to engage in effective interpersonal communication that demonstrates appropriate processes and effects of social interaction in an on-line scholarly environment
  o If faculties post a question, the expectation is that it will be answered
  o If faculties e-mail a student, it is expected the student will respond they have received the e-mail communication in a timely manner (generally within 72 hours)
  o Common courtesy is demonstrated by students signing their 1st name to e-mail communication and all Discussion Topic posts – this is a course requirement/expectation
• Weekly Lessons: individual lesson plans are available on Saturday at 2355 of each week/module and remain open for the totality of the semester (except for the 1st week of the semester)
  ▪ NUR 838 is built on a framework of material including: a lesson plan that includes the objectives, textbook readings, additional required readings, key concepts, enrichment activities and a to do list
• For some content, faculty will produce voice over PowerPoints (PP) with handouts – however, nothing takes the place of reading the textbook!

- Assignment due dates are listed on the course calendar
  - Although assignments may be completed at any time during the week they are due, ALL materials need to be posted by 2355 (11:55 pm Eastern Standard Daylight Savings Time [ESDST]) on Saturday evening of each week unless otherwise instructed by the faculty
  - Any changes will be found in Course News, posted at least weekly, or sent via D2L e-mail communication
    - Remember to always check your MSU email as well – faculty answer and send emails from this communication system as well

Access to NUR 838 through D2L: the course can be accessed by going to http://d2l.msu.edu

• The course will not open until the 1st day of the full spring semester: **January 11, 2016 @ 0800** (ESDST)
• Except for the 1st week of the course, the “week” in this course is from Saturday to the following Saturday evening
  - New materials will open on Saturday @ 2355 and activities for that week will close the following Saturday @ 2355
  - Occasionally, faculty may have materials ready prior to 2355
  - Didactic materials will stay open for the duration of the semester once they are opened
• If the student has difficulty during a timed assignment, contact the DLS Help Desk so a communication log can be created
  - If home internet access has been temporarily lost, contact the Help Desk
    - This is the only way in which faculty have to determine the student actually experienced problems
  - After the Help Desk has been contacted, the student is expected to send the faculty an email explaining the situation or leave a telephone message on Dr. Keilman’s office telephone (517 355 3365)
• The course will close **May 6, 2016 @ 1700** (5:00 pm, ESDST)

Evaluation Methods, Parameters & Activities:

• A grade of 3.0 must be achieved in order to pass NUR 838
• Active, relevant, professional, civil, and ethical participation (via e-mail, on-line, telephone, social media, or in person) is expected. Each student will be evaluated ongoing during the semester.
• Communication that is deemed unprofessional, negative, harsh, bullying, unacceptable or detrimental to student learning may be deleted from the course by the faculty. Any communication that is deleted will not count towards earning course points. Think before you write and submit!
• Late assignments will not be accepted and 0 points may be assigned to the activity, unless prior authorization has been given by the faculty.
• Students must complete **every** assignment, in a timely manner in order to pass NUR 838. It is not an option to not complete an assignment – whether points are assigned to the activity or not!
  - Any assignment not completed or not completed by the due date may result in a failure in the course
• If a student has an emergency situation, the expectation is faculty will be contacted prior to the assignment due date and time to make alternative arrangements.
• **Directions for submission of all written work must be followed for formatting accuracy**
  - Documents not submitted utilizing the course format will either not be accepted or ½ the total possible points will be subtracted from the submission per faculty discretion
  - The ability to follow directions is extremely important in this course!
  - Common courtesy is demonstrated by faculty and students signing their 1st name to e-mail communication and Discussion Topic posts – this is a course requirement/expectation
• If the student has any technology difficulties or difficulty accessing D2L, please contact the HELP DESK and have them assist
  - Staff will not only help with the situation, a logged report is completed and submitted to faculty;
    ▪ In this way, faculties have received communication about your difficulty
  - Do not think faculty will solve technology, program or computer issues with/for you!
  - Students are **required** to send an e-mail message, or leave a voice message on the MSU office telephone, to the lead faculty regarding any technical difficulties – after speaking with Help Desk staff.

**Course Activities/Assignments** will be throughout the entire semester and are all required

• For each activity, a brief explanation is provided below
• Additional and more specific information can be found in the D2L course
• Reading these documents prior to planning and beginning an approach to each activity is prudent!
  - **Course Documents** folder:
    ▪ Syllabus
    ▪ Course Calendar
    ▪ Academic Integrity Agreement
    ▪ Introduction to Dr. Keilman
  - **Course Activities Information** folder:
    ▪ Assignment Expectations
    ▪ On-line Netiquette
    ▪ APA Writing Tips & Pearls
    ▪ Assignment: Introduction of Self
    ▪ Rubric: Introduction of Self
    ▪ Expectations: Discussion Topics
    ▪ Assignment: Discussion Topics
    ▪ Rubric: Discussion Forum
    ▪ Quiz Parameters
• Every assignment purpose with rationale is explained in detail along with a complete Rubric that will guide the student in creating the work based on evaluation criteria

  - **Introduction of Self**
    - Format: Discussion Forum (DF); independent activity
      ▪ Asynchronous (A): discussions are ongoing over several days; online visits occur at different times; determined by the student within course parameters
      ▪ Interactive (I): reciprocal dialogue between students and faculty
      ▪ Threaded Discussion (TD): asynchronous activity where students respond to one another
    - Students will answer **all** questions
    - Read in the Course Activities Information folder:
      ▪ Introduction of Self: Assignment & Rubric
  - Due Date: January 16th by 2355
Points: 10 points

**Academic Integrity Agreement**
- Format: IA
- Look in the Course Documents folder: Academic Integrity Agreement
  - Save to your computer
  - Read the document and be sure you understand the impact and meaning of signing this form – prior to signing
  - Sign and date the document
  - Scan in to your computer and save in a .pdf format – this is the only format that will be accepted
  - Place in the Dropbox labeled Academic Integrity Agreement
  - Due date: January 23rd by 2355
  - Points: Pass/Fail
  - Not meeting the deadline is a failure; no failures are allowed in this course as every assignment/activity must be passed by 80%; a fail is 0%

**Discussion Topics (DT)**
- Format: independent activity (IA)
  - AITD
  - The 1st week: students will be assigned 1 question that needs to be answered according to course expectations by Saturday evening @ 2355
  - The 2nd week: students will respond to peers (dialogue) information provided during the 1st week and answer any questions that peers pose to their individual question according to course expectations
  - Please see the D2L course and look in the Course Activities Information folder:
    - Assignment Expectations
    - On-line Netiquette
    - Expectations, Assignment & Rubric
- Number: 6
- Due Dates: please see the Course Calendar
- Points: 25 points each for a total of 150 points

- Active participation throughout the designated weeks is the required expectation for this course
- Demonstration of personal preparation, knowledge of the topic, high-level communication skills, and the ability to critically analyze the material is essential
  - Discussion postings are expected to engage others in scholarly/professional dialog, reflect support and respect for others ideas, and be appropriately referenced using APA formatting
- Depth and breadth while being concise is valued in this course, as well as required!
- It is expected that students will search current literature (not older than 2010 – unless considered a classic by the discipline) outside of the assigned textbook readings and suggest/share relevant findings with faculty and classmates
  - Resources need to be from evidence-based or United States (US) peer-reviewed journals!
- Thursday/Friday/Saturday only or all postings on the same day of the week will not be eligible for points as this is not considered engagement with peers or faculty and thus does not meet the course expectations
- Last minute posts on Saturday, especially late in the evening, are not considered engagement because most individuals will not see the material or be able to respond
• Late assignments or postings will not be accepted or evaluated for points unless prior arrangements have been made with the lead faculty or in extenuating circumstances
  o Since all activities are required in this course, 0 points will be entered in the GradeBook for any late assignment

• **Additional Activities**
  • At the discretion of the faculty, other types of assignments *may* be scheduled throughout the semester
  • Any impromptu activity will be required & consist of bonus points
  • The same standard for quality will be the expectation

**Writing Expectations:**

Students in this course are expected to demonstrate graduate-level writing ability in all discussion topic (DT) postings and e-mail communication!

• Accurate APA formatting is required for written assignments in College of Nursing courses
  o For NUR 838, APA formatting is especially important for:
    o Font size: Times New Roman at either 12 or 14 point font
    o In-text citations
    o Reference list
  o Related to the program functioning of D2L, APA is *not expected* for:
    o Margins
    o Facesheet
    o Indentation of reference
    o Spacing
• Students should refer to the 6th edition (second printing) of the APA Publication Manual (2010) for guidelines and examples
• Potentially helpful writing resources:
  o MSU Writing Center http://writing.msu.edu
  o Purdue University Online Writing Lab (OWL) http://owl.english.purdue.edu
  o Indiana University Guide for preventing plagiarism
    http://www.indiana.edu/~wts/pamphlets/plagiarism.shtml

**Professional/Scholarly/Academic Resources:**

• The purpose is to share information within the subject field; based on original research and experimentation; supported by a system of learning and study; less widely circulated than popular sources. Some examples:
  ▪ Articles published in peer-reviewed or refereed journals
    • Nurse practitioner (NP) students should try and utilize NP journals
    • Clinical Nurse Specialist (CNS) students should try and utilize CNS journals
  ▪ Academic library databases
  ▪ Professional books; books published by University Presses
• The student should understand that when writing for a graduate health care/nursing course, the writing should be for an audience more expert in the concept than the common or lay reader
• Web sources such as Wikipedia, Epodunk, WebMD, Medscape, Mayo and Cleveland Clinicals (lay information), and wikis are not considered scholarly or evidence-based and will not be accepted as sources within the course
  ▪ *Using any of these resources will result in 0 points for the activity*
- Nursing journals, generalized health care, or aging/gerontology journals are preferred over medical journals as students are in the nursing profession and should become knowledgeable about advanced practice nurse resources
  - Do not go to journals that contain scientific terminology and information that you most likely do not understand. Some examples include:
    - Pediatric Blood & Cancer; Indian Journal of Urology; Journal of Anesthesia
- Magazines are generally not considered scholarly (there are a few exceptions)
- Journals from foreign countries – with the exception of Australia, Canada, Great Britain – are not acceptable for providing evidence-based information, unless reporting about a global health or aging issue
  - If you have a question about a specific foreign journal, please contact the lead faculty for guidance prior to utilizing the material
  - The practice of medicine and health care are very different in countries outside of the US
- Sources older than five years (unless considered by the discipline, a classic) will not be accepted
- Community nursing and medical-surgical textbooks are not appropriate resources to cite for this graduate, advanced course
  - Citations and references using these type of materials will not be counted toward earning points for the assigned activity
- Secondary resources are not acceptable unless not available within a library system
- Google is not considered a scholarly or academic search engine and should be used minimally – if at all

**Originality Checker Statement:** Consistent with MSU efforts to enhance student learning, foster honesty, and maintain integrity in university academic processes, instructors may use a tool called Originality Checker to compare a student’s work with multiple sources. The tool compares each student’s work with an extensive database of prior publications and papers, providing links to possible matches and a “similarity score”. The tool does not determine whether plagiarism has occurred or not. Instead, the instructor must make a complete assessment and judge the originality of the student’s work. All submissions to this course may be checked using this tool. It can also be used by the student to check originality as well as grammar and spelling.

**Grading Scale:**

A grade of 3.0 must be achieved in order to pass NUR 838.

Grades will be determined by adding all of the course activities together and arriving at a specific number (point total). *This course is founded on points – not percentages!*

The MSU 4.0 grading system will be utilized to report final course grades. Activity points will be rounded to whole numbers using the 0.5 rules. Points at ≥ 0.5 will be rounded up while those < 0.5 will be rounded down to the nearest whole number. *Grades will be posted electronically within two (2) weeks of the assignment due date.*

- There is no opportunity for “extra credit” or “make up work” in this course
- Late work will not be accepted
- Work that does not follow course guidelines for formatting – will not be accepted

*The point scale on the following page will be used for final grade determination:*
<table>
<thead>
<tr>
<th>LOW</th>
<th>HIGH</th>
<th>%</th>
<th>GRADE</th>
</tr>
</thead>
<tbody>
<tr>
<td>150</td>
<td>160</td>
<td>94 – 100</td>
<td>4.0</td>
</tr>
<tr>
<td>139</td>
<td>149</td>
<td>87 – 93</td>
<td>3.5</td>
</tr>
<tr>
<td>128</td>
<td>138</td>
<td>80 – 86</td>
<td>3.0</td>
</tr>
<tr>
<td>120</td>
<td>127</td>
<td>75 – 79</td>
<td>2.5</td>
</tr>
<tr>
<td>112</td>
<td>119</td>
<td>70 – 74</td>
<td>2.0</td>
</tr>
<tr>
<td>104</td>
<td>111</td>
<td>65 – 69</td>
<td>1.5</td>
</tr>
<tr>
<td>96</td>
<td>103</td>
<td>60 – 64</td>
<td>1.0</td>
</tr>
<tr>
<td>95</td>
<td></td>
<td>Below 60</td>
<td>0.0</td>
</tr>
</tbody>
</table>

Point Determination Will Be As Follows:

<table>
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<tr>
<th>ACTIVITY</th>
<th>POINTS</th>
<th>#</th>
<th>TOTALS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduction of Self</td>
<td>10</td>
<td>1</td>
<td>10</td>
</tr>
<tr>
<td>Academic Integrity Agreement</td>
<td>P/F</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Discussion Topic</td>
<td>25</td>
<td>6</td>
<td>150</td>
</tr>
</tbody>
</table>

- Students are able to view points and grade summary at any time during the semester
- If a student realizes or discovers they are experiencing academic difficulty in the course, contact the lead faculty as soon as possible
  - Being proactive for self is considered a good quality for advanced practice registered nurses!
  - Do not postpone discussions until it is too late
  - No one is perfect or knows everything; don’t be afraid to ask for help!
- Students who require accommodations are encouraged to provide the faculty with the required documentation consistent with MSU policy so appropriate support can be implemented at the beginning of the semester

Academic Progress:

Any student who has a concern about his/her grade is responsible for contacting NUR 838 faculty to discuss the concern. Students who are experiencing academic difficulty should request NUR 838 faculty guidance early in the course.

Mid-semester Progress Reports will be sent out during the week of March 1st with instructions on how to write an academic plan for success for students not passing at an 80%. The Office of Student Support Services will also be notified.

For specific policies regarding monitoring of student progress and resources for academic assistance, students should refer to the MSU CON Master of Science in Nursing Student Handbook that is available online at: http://nursing.msu.edu/MSN%20Programs/Handbooks/default.htm

Professionalism:
Preparation for the professional advanced practice registered nurse (APRN) requires more than the acquisition and application of knowledge. The term professionalism embraces a set of attitudes, skills and behaviors, attributes and values which are expected from those to whom society has extended the privilege of being considered a professional. Therefore, in addition to the academic standards listed, the student must demonstrate:

- Appropriate interpersonal relations and communication with peers, faculty and MSU College of Nursing staff
- Respect for faculty and classmates
- Civility, humility, hospitality
- Responsible fulfillment of all class obligations
- Honesty and integrity in all academic and professional matters
- Ethical behavior and conduct including any involvement in social media engagement
- The ability to interact with course faculty when there are questions and/or concerns regarding evaluation

Failure to meet any of the above criteria may result in the student earning a grade of 0.0 for the course.

College of Nursing policies regarding Professional Development Guidelines are found in the College of Nursing Graduate Student Handbook at the college website. Students are responsible for the information found in the MSN Graduate Student Handbook.

The American Nurses Association (ANA) Code of Ethics must be followed at all times, The Code, with Interpretive Statements, may be found (for viewing only) at http://www.nursingworld.org/ethics/code/protedtec_nwcoe303.htm

**Library Information:**

- MSU Libraries: http://www2.lib.msu.edu
- MSU Libraries Electronic Resources (E-Resources): http://er.lib.msu.edu
- MSU Libraries Graduate Resources: http://www2.lib.msu.edu/graduate/index.jsp
- American Nurses Association Electronic Books (E-books):

*Note to Students: Access these e-books through the MSU Libraries Catalog or the Nursing E-book page at http://libguides.lib.msu.edu/nursingebooks. These e-books allow unlimited concurrent users.*
University, College & Course Policies:

The College of Nursing expects that students will demonstrate professional behavior in all situations. Specific expectations for clinical and other professional venues can be found in the appropriate handbook. Students are responsible for reviewing and acting in accordance with the policies and procedures found in the following sources, including the following topics: Professionalism, Academic Integrity, Accommodations for Students with Disabilities, Disruptive Behavior, Attendance, Compliance, and Progression.

- CON MSN Student Handbook:
  http://nursing.msu.edu/MSN%20Programs/Handbooks/default.htm
- Information for MSU Students: http://www.msu.edu/current/index.html
- Academic Programs: http://www.reg.msu.edu/AcademicPrograms
- Code of Teaching Responsibility and Student Assessments and Final Grades:
  http://www.reg.msu.edu/AcademicPrograms/Print.asp?Section=514
- Integrity of Scholarship and Grades:
  http://www.reg.msu.edu/AcademicPrograms/Print.asp?Section=534

Social Media: As a graduate nursing student of MSU, students have a professional responsibility regarding what is posted on social networks – including personal networks. The boundary between personal space and academic/clinical work is blurred in the world of social media. Realize there are consequences for content that you communicate online, just as there are consequences for how you conduct yourself in class.

Academic Integrity: Article 2.3.3 of the Academic Freedom Report states that "The student shares with the faculty the responsibility for maintaining the integrity of scholarship, grades, and professional standards." In addition, the College adheres to the policies on academic honesty as specified in General Student Regulations 1.0, Protection of Scholarship and Grades; the all-University Policy on Integrity of Scholarship and Grades; and Ordinance 17.00, Examinations. (See Spartan Life: Student Handbook and Resource Guide http://splife.studentlife.msu.edu/ and/or the MSU Web site: www.msu.edu).

- NUR 838:
  - Academic integrity is a minimal expectation. Academic dishonesty in any form will not be tolerated.
    - Any student involved in “suspected” academic dishonesty will be reported to the Office of Student Support Services and the Office of Academic and Clinical Affairs in the College of Nursing
    - A grade of 0.0 may be issued for the course
  - Students are expected to develop original work for this course; course work completed for any another course may not be submitted to satisfy the requirements for NUR 838
  - Students may not utilize a previous students work or faculty materials and submit as their own
  - Students are not authorized to use the www.allmsu.com web site to complete any course work in NUR 838
  - Students who violate MSU rules may receive a penalty grade, including - but not limited to - a failing grade on the assignment or in the course
  - Contact faculty with any questions about the appropriateness of course work
    - See also https://www.msu.edu/unit/ombud/academic-integrity/index.html#regulations
  - All course materials and activities must remain the property of the College of Nursing and must not be copied from the Internet
According to university policy, consequences for academic dishonesty may include failure of the course, expulsion from the major, or expulsion from the university.

- All faculty generated materials are the intellectual property of faculty
  - You may print for personal, study only purposes
  - Faculty materials may not be shared with others without first asking permission of the faculty author

- Online discussions and exercises are confidential and should not be discussed with others who are not enrolled in the class
  - It is important for each course participant to express his/her ideas
  - All ideas need to be respected in discussions and exercises
  - Any group projects that are required, still require individual work as a minimal expectation
    - Timeliness, utilization of up to date materials, ethical behavior are the expectations of all members of a team when creating a joint project
  - Any submission that is deemed unprofessional, negative or inflammatory may be deleted by faculty

**Accommodations for Students with Disabilities:** Students with disabilities should contact the Resource Center for Persons with Disabilities to establish reasonable accommodations. For an appointment with a disability specialist, call 353-9642 (voice), 355-1293 (TTY), or visit MyProfile.rcpd.msu.edu

**Disruptive Behavior:** Article 2.3.5 of the Academic Freedom Report (AFR) for students at Michigan State University states: "The student's behavior in the classroom shall be conducive to the teaching and learning process for all concerned." Article 2.3.10 of the AFR states that "The student has a right to scholarly relationships with faculty based on mutual trust and civility." General Student Regulation 5.02 states: "No student shall . . . interfere with the functions and services of the University (for example, but not limited to, classes . . .) such that the function or service is obstructed or disrupted. Students whose conduct adversely affects the learning environment in this classroom may be subject to disciplinary action through the Student Faculty Judiciary process.

- **NUR 838:**
  - Disruption for an on-line course environment includes submissions in the discussion board or weekly chat that are inflammatory, disrespectful or negative. If faculty deem a student's words to be unacceptable, the submission will be deleted and the student contacted by faculty.

**Attendance:** Students whose names do not appear on the official class list for this course may not attend this class. Students who fail to attend the first four class sessions or class by the fifth day of the semester, whichever occurs first, may be dropped from the course. See the Ombudsman’s web site for a discussion of student observance of major religious holidays, student-athlete participation in athletic competition, student participation in university-approved field trips, medical excuses and a dean's drop for students who fail to attend class sessions at the beginning of the semester.

- **NUR 838 On-Line Class Attendance:**
  - Class attendance (in an on-line, virtual capacity), or presence, is considered the responsibility of the student and is an essential and intrinsic element of the academic process
  - Points are earned for quality and timeliness of work and in communicating with the faculty
  - Lack of participation or communication is not acceptable
  - Communication that is not scholarly or academic in nature is not acceptable
  - Minimal work will earn minimal points
Engagement is valued for scholarly debate and dialogue which is essential in an on-line graduate course.

A student’s absence from class does not relieve him/her from responsibility for punctual fulfillment of any course requirement including participation/engagement.

Faculties are not under any obligation to repeat a test, teaching or information given which was missed because of discretionary absence.

- Each faculty has the responsibility of informing students of what portion of the final grade is determined by regular class attendance.
- In this course, weekly participation is considered mandatory and a requirement for successful completion of the course.

**College of Nursing Policies:** Professional Development Guidelines are found in the College of Nursing Student Handbooks at the college website. Students are responsible for the information found in the CON MSN Student Handbook. [http://nursing.msu.edu/MSN%20Programs/Handbooks/default.htm](http://nursing.msu.edu/MSN%20Programs/Handbooks/default.htm)

**Plagiarism:**

“Plagiarism (from the Latin plagiarius, an abductor, and plagiare, to steal) is defined by the White House Office of Science and Technology Policy on Misconduct in Research as “... the appropriation of another person’s ideas, processes, results or words without giving appropriate credit” (Michigan State University, Office of the Ombudsman – What Are MSU’s Policies on Plagiarism? Retrieved from [http://www.msu.edu/unit/ombud/plagiarism.html](http://www.msu.edu/unit/ombud/plagiarism.html)).

Academically dishonest behavior presents an ethical and moral dilemma in on-line learning. With easy access to expanded technology and abundant resources on-line, the magnitude of academic dishonesty has increased. In this course, it is expected that students will complete their own work and recognize the work of others through appropriate citations including quotation marks, page or paragraph numbers and references.

Paraphrasing means taking someone else’s ideas and words and correlating them to your own ideas - in your own words. Paraphrasing does NOT mean changing a word or two in someone else's sentence, changing the sentence structure while maintaining the original words, or changing a few words to synonyms. If you are tempted to rearrange a sentence in any of these ways, you are writing too close to the original. That's plagiarizing, not paraphrasing.

Paraphrasing is an acceptable way to use another person's ideas to support your argument as long as you attribute the material to the author and cite the source in the text at the end of the sentence. In order to make sure you are paraphrasing in the first place, take notes from your reading with the book closed. Doing so will make it easier to put the ideas in your own words.

In individual work, the student should be able to demonstrate:

- A clear understanding of the material read
- Knowledge of scholarly, evidence-based resources that support the ideas that have been developed
- Thorough analysis of the material from the textbook or acceptable resources that reflect individual understanding and uniqueness
- When a source is cited, the writer is using an expert's ideas as proof or evidence of a new idea they are trying to communicate to the reader
- Copy/paste is not allowed – including graphics, drawings, tables, etc.
  - You must type out the information and use appropriate citations
A citation to a resource is needed when:

- Direct quotes are placed within quotation marks (*requires a name, date & page number as well*)
- Words used by the author are changed into synonyms
- The ideas referred to have been completely paraphrased
- A sentence is mostly made up of your own thoughts, but contains a reference to the author's ideas
- An author's name is mentioned in the sentence
- Generally, all statistics, numbers and facts require a citation
- **The moral: When in doubt, provide a citation**

Reliable web resources:

- Avoiding Plagiarism – the OWL at Purdue http://owl.english.purdue.edu/owl/resource/589/01/

**End of Semester Grades & Transcripts:**

- MSU no longer sends grades to individuals
- As soon as the final grades are submitted (usually the week following final's week), you will be able to access your grade report by going to the Student info site located at https://ntweb1.ais.msu.edu/StuInfo/
- If you require a transcript of the grade be sent to another university, you may do that online by going to http://www.reg.msu.edu/StuForms/TranscriptRequest/Transcript.asp
  - Remember, this can only be done after the final grades have been submitted to the Registrar and grades recorded by the university (generally completed on the Wednesday following final exam week); consult the University Academic Calendar to see the specific date

**Fair Use:**

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**Student Feedback:**

- Ongoing student feedback related to the course, faculty, and sharing of ideas is appreciated throughout the entire semester
- In NUR 838, faculties are always looking for better ways to help students learn the material
  - If you find any errors (grammar, spelling, etc) in the documents – please let faculty know
  - Faculties are always happy to receive constructive and specific comments!
- Students will be asked to complete the university SIRS forms for the course and faculty at the end of the semester
  - This information is confidential and gives a voice to students in sharing thoughts about the learning experience
  - Thank you in advance for any comments!

**Access to Faculty:**

- In a regular classroom setting, faculty are generally available to meet with students before or after class, during scheduled office hours, or if an appointment is made
  - In an on-line course setting, faculties are available to answer questions in a different manner
It may take up to 72 hours for faculty to respond to student questions – especially after 5:00 pm (1700), excluding weekends and holidays

- Faculties are not on-line 24 hours a day, 7 days a week
  - Expect a reasonable response time for answers to questions
  - Do not wait until the last minute to ask an important question – plan ahead!
- Generally, faculty will not respond to Discussion Forums after 1700 (5:00 pm ESDST) on Friday
- Please write e-mail in complete sentences; emails are considered professional communication
  - Remember, you are not internet messaging to a friend
  - You must sign your 1st name to all e-mail communications & DTs
- If you would like to make an appointment to meet face to face, please contact the faculty

Course Calendar: Topics, Textbook Readings & Enrichment Activities

The faculty reserves the right to revise the course calendar as deemed appropriate and necessary. Students will receive advanced notice of any changes via MSU e-mail and Course News. Once the course is started, no revisions of the calendar will occur in a written format. Messages will be sent through the MSU e-mail system or the D2L course. It is the student’s responsibility to pay attention to all faculty communication.

<table>
<thead>
<tr>
<th>WEEK &amp; DATE</th>
<th>LESSON TOPICS</th>
<th>OBJ.</th>
<th>TEXTBOOK READINGS</th>
<th>ENRICHMENT ACTIVITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 January 11th</td>
<td>• A Life Course Perspective on Aging</td>
<td>1, 2</td>
<td>Moody &amp; Sasser: • Prologue xxiii - xxxi • Pages 1 – 27</td>
<td>• Read through the course syllabus • Introduction of Self due January 16th by 2355</td>
</tr>
<tr>
<td>2 January 17th</td>
<td>• Does Old Age Have Meaning?</td>
<td>1, 2</td>
<td>Moody &amp; Sasser: • Pages 29 – 53</td>
<td>• Discussion Topic (DT) #1 due January 23rd by 2355 • Academic Integrity Agreement due January 23rd by 2355</td>
</tr>
<tr>
<td>3 January 24th</td>
<td>• Why Do Our Bodies Grow Old?</td>
<td>1, 2</td>
<td>Moody &amp; Sasser: • Pages 55 – 94</td>
<td>• DT #1 Dialogue due January 30th by 2355</td>
</tr>
</tbody>
</table>

Lesson Plans are provided for each topic & include detailed objectives, additional readings (if any), key concepts & activity information; Lesson Plans are located in each weekly folder.
<table>
<thead>
<tr>
<th>WEEK &amp; DATE</th>
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<th>TEXTBOOK READINGS</th>
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</tr>
</thead>
<tbody>
<tr>
<td>January 31&lt;sup&gt;st&lt;/sup&gt;</td>
<td>• Intellectual Functioning &amp; Creativity</td>
<td>3, 5</td>
<td>Moody &amp; Sasser: • Pages 97 – 132</td>
<td></td>
</tr>
<tr>
<td>February 7&lt;sup&gt;th&lt;/sup&gt;</td>
<td>• Aging, Health Care &amp; Society</td>
<td>3, 5</td>
<td>Moody &amp; Sasser: • Pages 133 – 166</td>
<td>• DT #2 due February 13&lt;sup&gt;th&lt;/sup&gt; by 2355</td>
</tr>
<tr>
<td>February 14&lt;sup&gt;th&lt;/sup&gt;</td>
<td>• Rationing Health Care</td>
<td>2, 5</td>
<td>Moody &amp; Sasser: • Pages 167 – 200</td>
<td>• DT #2 Dialogue due February 20&lt;sup&gt;th&lt;/sup&gt; by 2355</td>
</tr>
<tr>
<td>February 21&lt;sup&gt;st&lt;/sup&gt;</td>
<td>• Families &amp; Caregiving</td>
<td>3, 5</td>
<td>Moody &amp; Sasser: • Pages 201 – 237</td>
<td>• DT #3 due February 27&lt;sup&gt;th&lt;/sup&gt; by 2355</td>
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</table>
| February 28<sup>th</sup> | • Choices & Vulnerability | 1, 2, 4, 5 | Moody & Sasser: • Pages 239 – 267 | • DT #3 Dialogue due March 5<sup>th</sup> by 2355
<p>| | | | | • Mid-sememester Progress Reports |
| March 13&lt;sup&gt;th&lt;/sup&gt; | • Transitions &amp; End of Life Issues | 3, 4, 5 | Moody &amp; Sasser: • Pages 269 – 300 | • DT #4 due March 19&lt;sup&gt;th&lt;/sup&gt; by 2355 |
| March 20&lt;sup&gt;th&lt;/sup&gt; | • Social &amp; Economic Outlook for an Aging Society | 3, 5 | Moody &amp; Sasser: • Pages 301 - 333 | • DT #4 Dialogue due March 26&lt;sup&gt;th&lt;/sup&gt; by 2355 |</p>
<table>
<thead>
<tr>
<th>WEEK &amp; DATE</th>
<th>LESSON TOPICS</th>
<th>OBJ.</th>
<th>TEXTBOOK READINGS</th>
<th>ENRICHMENT ACTIVITY</th>
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</thead>
<tbody>
<tr>
<td>12 March 27th</td>
<td>• Entitlement</td>
<td>3, 5</td>
<td>Moody &amp; Sasser:</td>
<td>DT #5 due April 2nd by 2355</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>• Pages 335 – 373</td>
<td></td>
</tr>
<tr>
<td>13 April 3rd</td>
<td>• Social Security</td>
<td>3, 4, 5</td>
<td>Moody &amp; Sasser:</td>
<td>DT #5 Dialogue due April 9th by 2355</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>• Pages 375 – 414</td>
<td></td>
</tr>
<tr>
<td>14 April 10th</td>
<td>• Retirement</td>
<td>1, 2, 3, 4, 5</td>
<td>Moody &amp; Sasser:</td>
<td>DT #6 due April 16th by 2355</td>
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<td></td>
<td></td>
<td></td>
<td>• Pages 415 – 454</td>
<td></td>
</tr>
<tr>
<td>15 April 17th</td>
<td>• Aging Boomers</td>
<td>3, 4, 5</td>
<td>Moody &amp; Sasser:</td>
<td>DT #6 Dialogue due April 23rd by 2355</td>
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<tr>
<td></td>
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<td>• Pages 455 – 476</td>
<td></td>
</tr>
<tr>
<td>16 April 24th</td>
<td>• The New Aging Marketplace</td>
<td></td>
<td>Moody &amp; Sasser:</td>
<td>Parting Thoughts due April 28th by 2355</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>• Pages 477 - 497</td>
<td></td>
</tr>
</tbody>
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**Classes End April 29th**

Final Exam Week: May 2 – May 6

Graduation/Commencement: May 6 & May 7

Faculty reserve the right to change the calendar & assignments based on student learning needs & special circumstances!

All images in the calendar are from Microsoft Office

Other pertinent documents are located in the D2L Course