Michigan State University
College of Nursing

NUR 204

PROFESSIONAL NURSING CONCEPTS & PRACTICE II & INTRODUCTION TO AGING

Course Syllabus
Spring, 2002

Credits: 4

Thursday 1:50 – 3:40
Location: A 219 Clinical Center

Carol Vermeesch, R.N., M.S.N.
Course Chair

Office Hours By Appointment
Telephone: 432-4531
Office: A 205 Life Sciences Building
E-Mail: vermeesc@msu.edu
COURSE DESCRIPTION and INSTRUCTIONAL MODEL:

NUR 204 will continue to introduce the beginning nursing student to concepts and skills basic to the development of professional nursing practice. In addition, basic concepts of aging and Medical/Surgical Nursing will be emphasized. Clinical skills will be developed in the demonstration laboratory and clinical settings.

NUR 204 is a four (4)-credit course. Two hours per week are scheduled lecture/theory content. Theory content will be taught through didactic presentation, independent reading, class discussion, storytelling, independent viewing of media and completion of computerized programs and workbook assignments, classroom exercises and classroom assignments.

Five and a half hours per week are designated for clinical study in the demonstration lab and clinical setting (acute care facilities).

In addition to the above specific class time, it is expected that students will spend sufficient INDEPENDENT, SELF-SCHEDULED time in the media and demonstration laboratories. This is imperative for successful learning and completion of NUR 204.

The completion of assigned reading, assigned paperwork, video presentation and skills practice will be done PRIOR to class in order to facilitate comprehension, understanding and integration of class, laboratory and clinical content.

COURSE OBJECTIVES:

Upon completion of this course, the student will be able to:

1. Discuss, understand and assimilate what the profession of nursing entails including Code of Ethics and Standards of Nursing Practice.
2. Recognize normal changes of aging.
4. Apply classroom and laboratory knowledge to actual hands on care of the individual in an acute care setting.
5. Demonstrate beginning documentation skills.

GRADING AND EVALUATION:

A grade of 2.0 must be achieved in order to pass NUR 204 and progress in the nursing program. The MSU 4.0 grading system will be utilized to report final course grades.

Points will be rounded to whole numbers using the 0.5 rule. Points ≥ 0.5 will be rounded up while those
≤ 0.5 will be rounded down to the nearest whole number

The following point scale will be used for final grade determination:

<table>
<thead>
<tr>
<th>RANGE</th>
<th>Per Cent</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Low 940 to 1000</td>
<td>94 - 100%</td>
<td>4.0</td>
</tr>
<tr>
<td>High 900</td>
<td>=</td>
<td></td>
</tr>
<tr>
<td>Low 900 to 939</td>
<td>90 - 93%</td>
<td>3.5</td>
</tr>
<tr>
<td>High 850</td>
<td>=</td>
<td></td>
</tr>
<tr>
<td>Low 850 to 899</td>
<td>85 - 89%</td>
<td>3.0</td>
</tr>
<tr>
<td>High 800</td>
<td>=</td>
<td></td>
</tr>
<tr>
<td>Low 800 to 849</td>
<td>80 - 84%</td>
<td>2.5</td>
</tr>
<tr>
<td>High 750</td>
<td>=</td>
<td></td>
</tr>
<tr>
<td>Low 750 to 799</td>
<td>75 - 79%</td>
<td>2.0</td>
</tr>
<tr>
<td>High 700</td>
<td>=</td>
<td></td>
</tr>
<tr>
<td>Low 700 to 749</td>
<td>70 - 74%</td>
<td>1.5</td>
</tr>
</tbody>
</table>

WRITTEN ASSIGNMENT POLICY:

This policy will be enforced at all times unless prior arrangements are made with the Course Chairperson.

Graded:

All students are expected to turn their assigned work in on the dates specified on the Course Calendar or by the Course Chairperson unless prior arrangements have been made with the Course Chairperson. A health care providers statement may be requested for an illness excuse. **TEN (10) points will be subtracted** for each day that the paperwork is late, including weekends and holidays. These points will then be subtracted from the total number of points being awarded for the specific written assignment. **Assignments are not optional** - minus points for an assignment may be awarded and can be accumulated.

Pass-Fail:

Each student must successfully complete ALL pass-fail experiences, including quizzes, return demonstrations, assigned paperwork and individual clinical faculty assigned work to receive credit for NUR 204. **TEN (10) POINTS** will be deducted from the total course accumulation of points for EACH return demonstration skill that is failed. Students will have ONE opportunity to repeat the skill. If students are not successful in passing the skill after two (2) attempts, they will be individually counseled and reported to the Office of Student Affairs for potential failure of NUR 204.
* Failure to appear for a demonstration, scheduled practice or check-off with Simulation Lab staff will be viewed as an unexcused absence and **Fifty (50) Points** will be deducted from the total course accumulation of points (for each miss).

**ATTENDANCE:**

**ATTENDANCE AT ORIENTATION TO NUR 204 IS REQUIRED. ATTENDANCE AT ALL CLINICAL SESSIONS, INCLUDING DEMONSTRATION LAB, IS REQUIRED. ATTENDANCE AT CLINICAL ORIENTATION IS REQUIRED.** If you are unable to attend NUR 204 orientation, Lab or Clinical, related to an emergency or serious illness, notification of the **COURSE CHAIRPERSON** must be made prior to the Lab or Clinical experience time. Failure to assume responsibility and accountability for attendance will result in **50 points being deducted for each offense from the total points earned at the end of the semester.** Excessive absence, or a perceived pattern of absences, may result in a 0.0 being awarded for the course. If a message is left on voice mail or an answering machine, it is the students’ responsibility to follow up the recorded message with a personal conversation within 48 hours.

Quizzes and other class activities may not be made up by any individual missing that particular class. Attendance means staying for the entire scheduled time of the class unless prior arrangements have been made with the Course Chairperson. Students leaving class after signing in will be marked absent for the day.

Required attendance is also applicable for all demonstrations provided by simulation lab staff staff and includes the times you sign up for return demonstration performances and/or practice time with staff. Lack of preparedness or student work schedules are not acceptable reasons for absence and will not be accepted. **Each time a student reschedules appointment times, 25 points will be deducted from total points accumulated at the end of the course.** Independent practice of skills is necessary, and required before your scheduled practice with Lab faculty, staff or check off time.

A health care provider statement may be required to validate absence from orientation, Lab or Clinical. Multiple absences (more than 2) will result in report to the College of Nursing Student Affairs Committee. The student may be asked to withdraw from the course and may result in a 0.0 being awarded for NUR 204. Additionally, attendance at all Thursday lectures is **highly encouraged** for optimal personal and professional growth.

**REQUIRED TEXTBOOKS:**


EXAMINATION POLICY:

All students are expected to take examinations on the designated date, and at the designated time, unless PRIOR ARRANGEMENTS HAVE BEEN MADE WITH THE COURSE CHAIRPERSON. A health care providers statement may be requested for an illness excuse. Alternate examinations, usually essay, must be taken within seven (7) calendar days of the scheduled examination. It is the students responsibility to set up the alternative examination date with the course chairperson. Failure to make arrangements for make-up exams, within seven (7) calendar days of the scheduled exam, will result in 0 points being awarded for that exam. * It is not acceptable to send messages through classmates, family members or the Office of Student Affairs.

Students must report for all examinations ON TIME. No additional time will be given for students coming late to the exam. All exams will be collected at the end of the designated exam period. If a student misses the exam related to oversleeping, etc., they will not have an opportunity to take the exam at a different time and 0 points will be awarded for that particular exam. A student will not be allowed to take more than one examination at an alternative time. Students will sit every other seat. All books and notebooks must be closed and placed under chairs. Faculty monitors will be present and available at all exams to answer questions and help to provide an atmosphere conducive to academic integrity.

Additionally, all independent student examinations are expected to be handed in on the due date specified on the Course Calendar. TEN points will be subtracted for each day that the exam is late, including weekends and holidays. These points will then be subtracted from the total number of points being awarded for the specific exam.

PROFESSIONAL DEVELOPMENT:

It is expected that a professional, courteous, positive demeanor will be exhibited to peers, faculty and College of Nursing staff at all times, with each encounter. Asking questions and requesting clarification of information is highly encouraged as student input is valued and worthwhile. Timeliness, honesty and integrity, a positive attitude, assertive communication skills and motivation are some of the personal skills that one should be developing, or refining, during nursing school. These positive skills will be utilized in clinical and in your chosen profession. The Professional Development criteria of honesty, integrity, responsibility, accountability, timeliness and safety must be successfully completed in order to receive credit for NUR 204. Evidence, or validation, that any of these criteria have not been successfully completed will result in immediate withdrawal from the course and a 0.0 will be awarded. This may occur at any time during the semester. The Professional Development Evaluation Tool can be found on subsequent pages in this syllabus.
ACADEMIC INTEGRITY POLICY:

Honesty and integrity are two professional and personal characteristics that are highly valued in the profession of nursing. Academic dishonesty in any form **will not be tolerated**. If cheating is observed and documented by any faculty member, the student will be reported to the College of Nursing Student Affairs Committee and the Associate Dean for Academic Affairs. A grade of 0.0 may be issued for NUR 204. For further clarification, consult your College of Nursing Undergraduate Handbook and Spartan Life which reflects the policy of Michigan State University.
Copying written material or papers from classmates, submitting verbatim material from client medical records or plagiarizing from any textbook, journal, Internet source or article will be considered academic dishonesty and will not be tolerated. These includes quotes, phrases, etc or any material the faculty feels is “written material”. Students are expected to properly document any references utilized in the format based on the required APA textbook. At any time, faculty may request of students that they present the actual book, article or other resource within 12 hours of the request. Failure to produce referenced materials will result in report to the Course Chairperson and the College of Nursing Academic Affairs office. **THE IMPORTANCE OF THIS POLICY CANNOT BE OVEREMPHASIZED!!!

PLAGIARISM:

Taking or passing off as one's own ideas or utilizing the writings of another is dishonest, offensive and undermines an important aim of education - the responsible use of recorded knowledge. Plagiarism is present when an individual:

1. Copies verbatim from an author without quotation marks, a footnote or paraphrases from an author without naming the source in the text of the paper
2. Turns in written material, which has been wholly or partially written by someone else
3. Generally utilizes quotations or references in writing with very little of their own thoughts or ideas documented

REQUIRED EQUIPMENT:

Approved & sanctioned College of Nursing uniform
Approved & sanctioned white leather duty shoes
College of Nursing Official Picture ID
Watch with second hand or second hand function
Penlight
Bandage scissors
Stethoscope (with both bell & diaphragm pieces)
Black pen
Notebook/paper for clinical assignments

COURSE CHAIRPERSON:

Carol Vermeesch, R.N., M.S.N.
CON Office: A 205 Life Sciences Building; Office Hours by appointment
E-mail: vermeesc@msu.edu
MSU CON Office Telephone: 432-4531 with Voice Mail
Beeper: 232-8597
CLINICAL FACULTY:
To be determined. There will be eight (8) sections. More information will be given during orientation.

FREQUENTLY CALLED TELEPHONE NUMBERS/PEOPLE:

Simulation Lab (Mary Kay Smith): Life Sciences; 355-6523 (with Answering Machine)

Media Lab: Life Sciences; 353-9020

College of Nursing; A230 Life Sciences: 355-6523

E-MAIL / STUDENT MAILBOXES:

All students are expected to check their e-mail and student mailboxes (in the Student Lounge) on a weekly basis to retrieve course information. Student paperwork will be returned on a timely basis and placed in the mailboxes or handed back in lecture or clinical setting.

E-mail is for the sole purpose of conveying constructive, positive course and nursing information ONLY and is a privilege. Any student utilizing this service to convey personal opinion, pass on chain letters, advertising or unauthorized statements will be reported to the Director of the Office of Student Affairs and the Associate Dean for Academic Affairs and dealt with on an individual basis. Inappropriate use may result in the individual being removed from the class list, and any other actions determined necessary by the Course Chairperson and College of Nursing administrators.

CPR and IMMUNIZATION RECORD:

All students in the College of Nursing must achieve certification in Basic Life Support (CPR) which must include one-rescuer, two-rescuer and infant techniques. Evidence of current certification must be available in the College of Nursing Student Affairs Office by the published deadline or the student will not be able to progress in the nursing program. It is necessary to have continuous certification in CPR through graduation from the College of Nursing. Failure to maintain current CPR certification may result in the student being denied access to the clinical unit and thus unable to progress through the nursing program. It is also necessary for immunization records to be up to date in the College of Nursing office. Any student who does not have the required immunizations completed, and on file in the College of Nursing by February 1, 2002 will not be allowed to attend clinical. If this occurs, the student will receive a 0.0 for NUR 204. Any student without documentation of CPR and Immunizations in the CON Student Affairs Office will not be allowed to attend clinical which is a required portion of NUR 204.

CLASS CANCELLATION RELATED TO WEATHER CONDITIONS:

Michigan State University does not have a standing policy related to cancellation of class due to adverse weather conditions, such as above normal snow accumulation, or frigid temperatures. It is the responsibility of the individual student to listen to the MSU radio station or some other public/community
radio or television station for announcements and closings. A telephone calling tree will be established in each lab/clinical section for emergency use. It is prudent during the winter months to prepare and plan ahead for the unexpected as attendance is strongly encouraged, and in the case of lab and clinical, required. Timeliness is also a professional trait and characteristic that is expected of all nursing students and faculty.

**TAPING OF CLASS SESSIONS:**

Permission of the instructor must be obtained prior to taping any class sessions.

**WRITING ASSIGNMENTS & APA INFORMATION**

The faculty of the College of Nursing has identified writing skills as an essential component of a professional education. The College has adopted the American Psychological Association style as the accepted format. The information contained here is a guide and is not meant to replace the manual.

**General Requirements:**

Unless otherwise directed, it is expected that all assignments will be turned in either on forms contained in the course pack, handed out in theory or lab or be on white 8-1/2 x 11 inch paper. Documentation must be legible and done in black ink, or may be required to be typed. Your name, lab section number and date need to be clearly documented on the first page. When submitted, if there is more than one page, the paper is to be stapled in the upper left hand corner. The APA format will be utilized when applicable.